



TECHNOLOGY FOR SUCCESS

BUSINESS SEMINAR SERIES

WEDNESDAYS

FEBRUARY 11, MARCH 11, APRIL 8, MAY 13 AND JUNE 10
TINLEY PARK VILLAGE HALL - KALLSEN CONFERENCE CENTER
16250 S. OAK PARK AVE

Sponsored by

Tinley Park Economic & Commercial Commission and
Tinley Park Chamber of Commerce

February 11 - Electronic Marketing

Learn the most effective e-mail marketing tools from Constant Contact's Steve Robinson, and discover how to optimize your website from Network Solution's Elijah Litscher.

March 11 Computer Skills I

THIS SESSION WILL BE HELD AT DEVRY UNIVERSITY, 18624 W Creek Dr., in Tinley Park. Hands-on use of Excel, PowerPoint and Word basics will help you use these tools. Taught by DeVry professionals.

Apr 8 - Human Resources

Gene Wilson from PANTHEOS and Donna Mazalin of Sundance Group will discuss smart hiring and legal firing, government compliance and the latest updates in insurance and payroll regulations.

May 13 - Computer Skills II

Meet Sharon Vetsch, The Quickbooks Queen, who will help you set up, unscramble and maintain an efficient accounting system.

June 10 - Electronic Networking Skills

Discover the possibilities of web-based networking with a representative from LinkedIn.com. Electronic communication has its own set of etiquette rules, and you'll learn them from Eric Wignall of Governors State University.

Seminars are \$10 each
Series of five is \$40
Continental Breakfast Included
Register by calling 708-532-5700
or online at www.tinleychamber.org

Registration opens at 7:30 a.m.
Seminar begins at 7:45 a.m. promptly
Concludes at 8:45 a.m.

Tinley Park Village Hall
Kallsen Conference Center
16250 S. Oak Park Avenue in Tinley Park

I believe the 2008 Business Seminar Series was a great benefit to me and our business. The seminars that stand out in my mind are the ones that provided information regarding customer service, advertising, consumer loans and leadership. In fact, I still watch the free DVD on leadership by Franklin Covey. I will definitely be attending the 2009 Business Seminar Series.

Andy Zeman
DreamMaker Bath & Kitchen